

Minutes
Regular City of Hoyt Lakes Council Meeting
City Hall Council Chambers

Monday, July 14, 2025
5:30 pm

1. ROLL CALL

The Hoyt Lakes City Council meeting was called to order Monday, July 14, 2025, at 5:30pm by Mayor Scott.

Councilors in attendance: ☒ Grams ☒ Jarvela ☒ Eckman ☒ Mathison ☒ Mayor Scott
ALSO PRESENT: Administrator Weiberg, Directors: Peterson, Lammi, Berndt, Olmstead, Fire Chief House, City Attorney Lewicki

2. PLEDGE OF ALLEGIANCE

3. CONSENT AGENDA

*Consent Agenda: asterisked items are routine, non-controversial, and/or have been discussed at a previous Council meeting. These items will be approved in one motion unless discussion is requested in which case the item will be considered in its normal sequence on the agenda.

4. APPROVAL OF CITY COUNCIL MINUTES *

- 4.1 Special Council Meeting – June 20, 2025
- 4.2 Public Forum – June 23, 2025
- 4.3 Regular City Council Meeting – June 23, 2025.

5. CORRESPONDENCE *

- 5.1 Iron Range Economic Alliance June 18th Meeting Minutes
- 5.2 FEMA Westover Determination Denial Letter
- 5.3 Verizon Right of Entry Agreement (New Cell Tower Location)
- 5.4 East Range Joint Fire Hall Concept (Fire District)
- 5.5 MDH Quarterly Monitoring Report

6. FINANCIALS -*

- a. **Approval for Payment – Claims**
 - 6.1 Disbursements – \$998,031.68
 - 6.2 Payroll - \$199,811.17
 - 6.2.1 Payroll - \$176,133.59
 - 6.2.2 Benefits - \$23,677.58
 - 6.2.3 Insurance - \$65,417.60

7. GUESTS/CITIZEN FORUM

8. REPORTS FROM STAFF

City Administrator Weiberg reported on the meeting with the IRRRB regarding current and future projects. Also provided updated information on the funding of 665 and 110 Hoyt Lakes portion of the project costs.

Recreation Director Peterson updated the City Council on the Arena project and changed order number three from Max Grey construction and removed the request for the rear entrance repair. Also noted the successful golf tournament they hosted over the past weekend.

Library Director Lammi provided a summary of the summer activities at the Library. Also announced the Library has one state park pass which can be checked out for seven days.

Public Utilities Director Berndt provided an update on the ongoing challenge with the manganese at the water treatment plant with all the rain which is tinting the water slightly. There is also an upcoming scheduled visit by the Minnesota Department of Health to inspect the facility in August. Also updated on the property damage from the recent storm and insurance claim.

EMS Director Olmstead noted they have had 625 runs year to date versus 465 this time last year which is a significant increase year over year.

Fire Chief House had 8 fire calls in the month of June and 30 year-to-date and noted they collected most of the monies from the state from the Jenkins Creek and Brimson fires.

City Attorney Joel Lewicki had nothing to report at this time.

9. REPORTS FROM ELECTED OFFICIALS

Councilor Grams attended the three-day Minnesota League of Cities conference in Duluth and updated on the Water Carnival.

Councilor Jarvela attended the East Range Police Department meeting and toured the new/used K9 unit purchased from the City of New Ulm.

Councilor Eckman reported on the Fire Department Night Out August 6th and all the activities associated with it. Also, informed the Council summer Arts and Crafts is wrapping up and attended a RAMS meeting with Mayor Scott.

Councilor Mathison updated the Council on the contract negotiations with City Administrator Weiberg and the progress of the Boase School demolition.

Mayor Scott attended the IRRB meeting with Administrator Weiberg, RAMS meeting with Councilor Eckman.

10. OLD BUSINESS - None

11. NEW BUSINESS

11.1 First National Bank of Gilbert – Member Impact Fund Grant Award

a. Tabled – FNBG was to attend and will be rescheduled.

11.2 Mechanic/Heavy Equipment Operator Posting

Moved by Jarvela; supported by Mathison to post internal and external for the position of Mechanic/Equipment Operator Position. All in favor; Motion Carried Unanimously.

11.3 Resignation of Public Utilities Director

Moved by Jarvela; supported by Eckman for the acceptance of Public Utilities Director Berndt's letter of resignation. All in favor; Motion Carried Unanimously.

11.4 Public Utilities Director Posting

Moved by Mathison; supported by Jarvela for the internal posting for the Public Utilities Director position. All in favor; Motion Carried Unanimously.

11.5 Purchase Request for Ambulance Equipment

Moved by Eckman; supported by Jarvela for the purchase of a Stair-PRO Model 6252 Stair Chair demo at the discounted price of \$3,200.00 for a demo model to equip the one ambulance that currently does not have one. All in favor; Motion Carried.

11.6 Approval of Garden Club Use of Pavilion and Community Center Fee Waved

Moved by Grams; supported by Mathison waving the fees and granting the Garden Club use of the Pavilion and Community Center on August 19th for their annual cookout.

11.7 Affidavit of Identity – Informational

- a. Affidavit of Identity was filed with St Louis County updating three parcels certificate of titles to The City of Hoyt Lakes from The Village of Hoyt Lakes.

11.8 Max Grey Change Order Request #3

Moved by Eckman; supported by Mathison to approve Max Grey's Change Request #3 in the amount of \$38,499.07 and removing rear entrance improvements of \$37,570.52. All in favor; Motion Carried Unanimously.

Note: Max Grey to be notified to provide an updated change request.

11.9 Utility Bill Penalty Forgiveness Request

Moved by Jarvela; supported by Eckman to authorize Administrator Weiberg to negotiate a payment plan with 207 Brandon's property owners and requiring at least \$1,000 good faith down payment. All in favor; Motion Carried Unanimously.

11.10 Blight Concerns and Anonymity of Complainant

- a. This subject was tabled. Administrator Weiberg to review Aurora's current policy and bring a proposal to an upcoming Council meeting for further review.

11.11 Garden Club Donation Resolution

Moved by Grams; supported by Jarvela to accept a \$500 donation from the Timothy Robinson VFW Post #8144 to be used by the Hoyt Lakes Garden Club. All in favor; Motion Carried Unanimously.

11.12 Resolution 2025-018 Minnesota Joint Powers Agreement

Moved by Mathison; supported by Grams to accept Resolution 2025-018 approving State of Minnesota Joint Powers Agreements with the City of Hoyt Lakes on behalf of its Prosecuting Attorney. All in favor; Motion Carried Unanimously.

11.13 Council Meeting Day Discussion

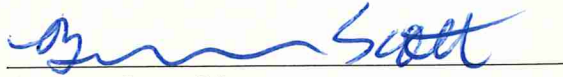
- a. Discussion on moving the council meeting back to Tuesday – Council member to review their schedules and city staff will look at the current calendar to see if there would be any issues. A proposal will be presented in a future meeting prior to publishing 2026 City Book.

12. ADJOURNMENT

Moved by Jarvela; supported by Grams for adjournment. All in favor; Motion Carried Unanimously. Meeting adjourned at 6:47pm.

Next Council Meetings:

Monday, July 28, 2025 @ 5:00 pm – Public Forum
Monday, July 28, 2025 @ 5:30 pm – Regular Meeting
Monday, August 11, 2025 @ 5:30 pm – Regular Meeting


Brennan Scott, Mayor

ATTEST:


Dean Weiberg, City Administrator